



PRELIMINARY APPLICATION FOR EMPLOYMENT

Position Desired		Desired Salary/Hourly wage	
Date Available to begin		Days available to work (circle)	S M T W Th F S

Name			
Address			
Cell Phone		Email	
Have you ever been convicted of a felony?	Y N	If selected, would you submit to drug screening?	Y N

As a vital part of the hiring process, Gymnastics Revolution requires 3 character references. These can come from employers, neighbors, family, or professional acquaintances. Please list the three sources you will use for your character references. References do not need to accompany this application, but will be required before an interview will be scheduled. See the next pages for more information.

Letter 1		Relation	
Letter 2		Relation	
Letter 3		Relation	

School Name	Years Attended	Degree Received	Major
1			
2			
3			

Other Accomplishments (tell us something about yourself!)

Tell us about your last position.

Employer		Phone Number	
Position Held		Dates of employment	
May we contact your last employer?	Y N	Reason for leaving	

Acknowledgement and Authorizations:	Initial here:
I submit that my answers and information supplied are true and accurate.	
I understand that investigation of my statements may be necessary before employment can be considered.	
I understand that false or misleading information in interviews or on applications may result in my discharge.	

Signature		Date	
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THINGS YOU SHOULD KNOW

Hello!

Thank you for considering employment at Gymnastics Revolution. In order to move forward, you must first fill out and submit your Preliminary Application for Employment. Once that has been submitted, you can begin to assemble your Character References. Please instruct your References to use OUR reference sheet, and return the completed sheets to us (or have your reference send it in) as soon as possible. When we have received all three Character References, we can schedule the next step in the employment process.

Seek your references from the following sources:

- Former/Current Supervisors
- Teachers/School Administrators/Coaches
- Community/Business Leaders
- People for whom you babysit
- Friends/Family*
- Other

Please deliver Character Reference sheets to Gymnastics Revolution by mail, email, or hand delivery in a sealed envelope. Advise each reference to fill out the form completely, as we will need to contact them during the review process.

* Note that less objective references, such as friends or family will be considered, but may not hold as much weight as a more objective source.

Once we have reviewed your Character Reference, we may contact you to schedule either a phone interview, or a face to face interview. Be sure that your information on the Preliminary Application is accurate so that we can reach you easily. Thank you for taking the first steps toward joining Gymnastics Revolution's incredible staff!



CHARACTER REFERENCE

This letter is in reference to _____, who recently applied for employment at Gymnastics Revolution.

Gymnastics Revolution employees work with and around children, often in an unsupervised environment. To be considered for employment, all applicants are required to submit at least three character references to help Gymnastics Revolution assess suitability for employment. We would greatly appreciate it if you would please take the time to complete this form and send it to Gymnastics Revolution. Time is of the essence, as the applicant cannot move forward in the employment process without all reference letters being reviewed. Confidentiality is assured.

Gymnastics Revolution
14 Starr Rd. Danbury CT 06810
(203) 778-3547
Email: info@gymnasticsrevolution.com

- 1 How long have you known the applicant? _____
- 2 What is your association/relationship with the applicant? _____
- 3 Do you have any reason to suspect that the applicant is not suited to or capable of working with and around children of any age? YES NO
If Yes, please explain.
- 4 To the best of your knowledge, has this person ever been convicted of or pleaded guilty to any form of child abuse or neglect, or had a child removed from their custody? YES NO
- 5 To the best of your knowledge, has the applicant ever been dismissed/terminated/fired or asked to resign from a position because of failure to carry out responsibilities? YES NO
- 6 Please summarize your opinion of this applicant's character, particularly their suitability to work with and around children. Confidentiality is assured.

Signature: _____

Name: _____ Date: _____

Address: _____

Phone: _____ Email: _____

